

Niagara Soccer Association – Discipline by Review (D.B.R.) Procedures – February 2016

1. Eligible Misconduct

The NSA will use the DBR. System only for those misconduct types defined in Procedure 9.0 of O.S.A Discipline Policy. Where a specific number of games or set time suspension is quoted, the set suspension is mandatory and can be administered by DBR. Where suspensions are quoted as a range, the misconduct must be dealt with by DBH. All fines of a fixed amount less than \$200 can be levied by DBR. All fines quoted as a range or equal to or greater than, \$200.00 must be dealt with by DBH.

2. Discipline Panel Meetings

The NSA Discipline Review Panel shall meet regularly, but not less than once per month, to review all misconduct reports received since its last Discipline Review meeting.

3. The Discipline Review Panel shall:

- a) Read the misconduct report
- b) Identify the correct charge for each
- c) Determine if the charge shall be handled by DBR or DBH
- d) Make a decision on the DBR charge(s)
- e) Render the mandatory penalty in accordance with Procedure 9.0.
- f) Postpone a decision to a subsequent Discipline Review Meeting if it determines that further clarification and/or reports are required.

4. Notification of Penalty

Decisions shall be forwarded, in writing, by mail, fax, e-mail, or designated website, to all affected parties within four (4) days of the DBR hearing, and shall indicate the following:

- a) Exact offence(s) of which the accused has been found guilty; and
- b) Starting date and the expiry date of the suspension or the specific games from which the accused has been suspended.
- c) The applicable DBR administrative fee as listed in the NSA Table of Fees – non-refundable.

Note: Parties not directly affected by the Discipline Panel decision will not be notified, in accordance with Privacy Policy.

5. Appeal of a Decision under the D.B.R. System

Except where a decision has been made that is in contravention of or not in accordance with O.S.A. published rules, discipline decisions made under the D.B.R. System may not be appealed.

6. Requests for A Hearing – email request to: NSA@soccer.on.ca

Except in cases of O.S.A. Misconduct Type 1.3, 1.5 and 1.6, an individual who is subject to the D.B.R. System shall have the right to request to be disciplined by the Hearing System. The accused shall submit a written request to the NSA to hear the case, within **three (3) days** of receiving the dismissal. The request shall be in writing and is either delivered to the NSA Office or emailed to NSA@soccer.on.ca. The “Request for Hearing Fee” of \$50.00 shall be paid prior to the start of the hearing and this fee is non-refundable. The Discipline Hearing Administrative Fee is in addition to the “Request for Hearing Fee” but is only payable if the accused is found guilty of the charge.

Additional information available at: <http://www.niagarasa.com> under the Discipline tab

Contact the Niagara Soccer Association at: (905) 984 8411 or NSA@soccer.on.ca